

The Township of Ignace Ontario, Canada

Explore Our Possibilities!



Recruitment

Hosting Project Lead - DGR

The Township of Ignace

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This package has been developed for all interested candidates for the position of Project Lead – DGR Recruitment Process for the Township of Ignace. All materials, including compensation package and benefit information are the sole property of the Township of Ignace.

“Ignace’s vision is to be a safe, attractive and caring community that focuses on quality of life, which is driven by a healthy diversified economy, based on the principles of sustainability.”



FUTURE HOME OF NWMO DGR

Ignace, ON

Ignace/Wabigoon Lake area of Ontario is slated to be the future home of Canada's first ever deep geological repository to store all of Canada's used nuclear fuel commissioned by the Nuclear Waste Management Organization (NWMO). This project is estimated at \$26 Billion dollars and will change the landscape and trajectory of this small community located along the Trans Canada Highway, two hours west of Thunder Bay.



The Community

The Township of Ignace is located on the busy junction of the Trans-Canada Highway/ Highway 17 (2 ½ hours west of Thunder Bay, 1 hour east of Dryden and 5 ½ hours east of Winnipeg) and Highway 599 — Ontario's most northerly paved highway, leading north to Savant Lake, Pickle Lake and winter roads further north to many First Nations communities. It is on the eastern gateway to Ontario's Sunset Country in Northwestern Ontario and is on Northern Ontario's mineral wealth that is known as the 'Ring of Fire'. The Township of Ignace is a rural northwestern Ontario community, with a population of just under 1,300 people.

Situated on the shores of Agimak Lake, the Township of Ignace is a gateway to the remote rivers, lakes, waterfalls and forests that surround it. There are two white sand beaches on Agimak Lake — Agimak Beach and West Beach, with the latter having a floating dock that provides an enclosed area for swimmers. During the summer months there is an abundance of outdoor activities to enjoy including a challenging 9-hole par 4 golf course, while in the colder months, the Township of Ignace transforms itself into a winter playground. Residents love to ski, snowshoe, ice fish and the Ignace Otters Snowmobile Club sponsors special events on the trail network. Ignace has an active hockey and figure skating presence in its enclosed artificial ice surface and curling rink. It is truly an outdoors adventure wonderland for all seasons.

Ignace is also the perfect place to raise a young family, establish a strong career, or begin preparations for a long and peaceful retirement life. New residents to Canada have come to Ignace to work in either the public or private sector, purchased businesses and established a new and fulfilling career and livelihood. There are so many new opportunities for those who are eager and want to establish their roots in new cultures and heritages and who are not afraid to lend a helping hand. Ignace is truly a great place to live, work and play under the stars in the clear night sky, which defines the north.

Learn more about this opportunity and our community:

www.ignace.ca – Follow **Project Lead DGR** Opportunity Link

www.ignace.ca/visitors/getting-to-ignace/welcome-to-ignace



Learn more about the Strategic Planning Process in the Township of Ignace:

<https://www.ignace.ca/files/12/Ignace-Docs/4/Township-of-Ignace-Community-Strategy-2019-2024.pdf>

A short video on the Township of Ignace:

<https://www.youtube.com/embed/kXP0lpZORAc?rel=0>



The Community's Opportunities

*The Township has recently rebranded itself and has adopted a new strategic direction that will take the community beyond a short term and reactive approach to one that is more long term, proactive and sustainable. The community is in a stage of transition. Having gone through difficult economic times and declining population, the Township of Ignace is now focused on strengthening its local economy through strategic approaches aimed at building the right capacity to accommodate the right type of investments as it positions itself for long term sustainable growth and development. The community has a heightened sense of optimism for the future which is evoked by the strategic planning that is currently occurring along with the recent announcement (November 2024) of becoming Canada's First host to the **Nuclear Waste Management Organization (NWMO) for the construction and operation of a nuclear deep geological repository. This project has an estimated investment of \$26 billion.** The community is also promoting Highway 599 as the best route to the 'Ring of Fire' mining development and is in the process of positioning itself to benefit from its' proceeds. In light of all these activities, the Township believes that the community is going to blossom in the next few years. In anticipation of these upcoming developments, the friendly people of Ignace take this opportunity to extend a warm welcome to YOU, and invite you to come and explore our possibilities, especially as a dedicated and committed municipal professional.*



Hosting Project Lead – HPL

POSITION SUMMARY

The Hosting Project Lead (HPL) is the administrative leader of the Township of Ignace Hosting Process Department and, as such, must ensure that the Township's policies and programs are duly implemented in all hosting operations. The HPL through the management of the CAO is responsible for advising and informing the Council on the operations and affairs of the hosting process, performing the duties and functions and exercising the powers assigned to them by the Council through the Chief Administrative Officer (CAO).

CORE COMPETENCIES

- Proven Documented Project Leadership
- Exceptional Negotiation and Mediation Skills
- Ability to Execute, Manage and "Cross the Finish Line"
- Strong Presentation Skills
- Team Motivator
- Excels at Solution-Based Problem-Solving
- High Moral Integrity and Work Ethic
- Innovative Planner and Organizer
- Political Acuity
- Budgetary and Financial Accountability
- Strategic and Visionary Mindset

QUALIFICATIONS

- Documented proven ability to execute and deliver successful outcomes on major programs and projects.
- Proven negotiator and mediator with specific project references.
- Post-secondary degree in Public Administration, Business Administration, Economic Development, Planning, Engineering and/or a minimum of five years of senior administrative experience or an equivalent combination of education and experience in a public fronted environment.
- Working knowledge of the *Municipal Act of Ontario* and related statutes.
- Ability to provide strong futuristic leadership with a strong belief in delegating authority and responsibility.
- Strong management, analytical and interpersonal skills with the ability to use tact, diplomacy, and mature judgment.
- Invested in and involved in the success of the community.
- Proven ability to cultivate effective working relationships with other employees, elected officials and the general public.
- Valid class "G" Ontario Drivers License.
- Mobile with the ability to engage in frequent travel as required
- Any additional leadership, public services, economic development or business administration training is considered an asset.



CORE RESPONSIBILITIES

- Promote Ignace's Mission and values especially in regard to Township's pledge to build capability and capacity.
- Leads the CAO and the Township Council through the hosting process to site the deep geological repository near Ignace.
- Acts as lead support for the Implementation Committee for the Township.
- Oversees the hosting financial benefits contributions in accordance with the hosting benefits reserve bylaw.
- Advises Council on requirements of hosting agreement.
- Manages external support for hosting and regulatory process for hosting agreement
- Acts as legal liaison for the Township in hosting matters.
- Oversees and provides support to Community Engagement Committee.
- Manages Community Well Being Program and brings forward qualified requests forward to Council.
- Manages hosting process team employees.
- Promotes economic and residential growth in the community through promoting and soliciting opportunities.
- Guide Council and leads staff in achieving the success and sustainability of the municipality.
- Educate and inform residents of Ignace on the hosting process and DGR project.
- Responsible for overseeing all Nuclear Waste Management Organization (NWMO) agreements and relations.
- Prepares annual hosting budget in cooperation with the Chief Administrative Officer and the Treasurer, controls expenditures, optimizes various revenue sources and ensures cost-effective operations are implemented and maximized.
- Attends and participates in Management, Council and Committee meetings as required.
- Collaborates with regional hosting partners, including but not limited to Wabigoon Lake Ojibway Nation and the City of Dryden.
- Liaises with stakeholders in the municipal, provincial, and federal governments, alongside the Outreach Lead for the Township.

GENERAL

- Promotes the Township's Mission and Values.
- Inspire employees to work as a team and maximize all talents and competencies in staff to the greatest potential to create a productive, efficient workplace.
- Maintains a high profile and public relations function in the community and province.
- Cultivates economic prosperity by building a strong foundation to support sustainable growth.
- Fosters innovative learning opportunities in the community for youth and adults.
- Participates in Corporate Planning and Policy Development as a member of the Corporate Leadership Team.
- Establishes and maintains an effective working relationship with staff, administration, members of the Council, and the public.
- Participates in and assists with strategic and business planning initiatives and other studies to improve organizational efficiency and productivity as required.
- Stays current in and seeks out new trends and developments in the nuclear community and municipal field.
- Completes general administrative (special) projects as assigned by Council through the CAO.

HOURS OF WORK

8:00 to 4:30 Monday to Thursday

8:00 to 3:00 Friday

SALARY RANGE

To be negotiated – Please request appointment and further information.

MAYOR AND COUNCIL



Mayor Kim Baigrie



Councillor John Taddeo

Councillor Jodie Defeo

***Councillor Wayne Minnear
– Deputy Mayor***

Councillor Janet Lett

"We are searching for a dedicated and committed Municipal Professional who will lead this community strategically to a progressive new position in its rich Canadian history."



Captioned above top left, Councillors Taddeo, Lett, Defeo, Minnear and below Mayor Baigrie and Laurie Swami – CEO NWMO

The Township Council of Ignace has now set their goals on becoming one of Northwestern Ontario's most attractive communities, for new residents and career-minded individuals who will bring their municipal expertise, knowledge and most importantly their leadership skills. The community of Ignace is on the verge of amazing and attracting an individual who is committed and dedicated to the growth of Ignace is of the utmost importance to Council. This individual will be charged with utilizing their innovation and negotiating skills to bring and take advantage of billions of dollars of economic development potential as outlined in the development of the country's first deep geological repository for the storage of used nuclear fuel in the Ignace/Wabigoon Lake areal. The Township has been chosen as the site and is now in the process of implementing its signed historic hosting agreement with the NWMO. More on the agreement: www.ignace.ca

The Nuclear Waste Management Organization and the Township of Ignace

Ojibway Nation-Ignace Area

The site that has now been selected for Canada's deep geological repository for used nuclear fuel is located in the Township of Ignace, which is in the traditional territory of Wabigoon Lake Ojibway Nation. In 2010, the Township of Ignace initiated its area's involvement in the site selection process by formally expressing interest in learning about the project and exploring its potential to host it. Ongoing community input and engagement with both municipal and Indigenous communities in the area is critical to the success of Canada's plan. Ignace is now fully engaged and has been selected to move forward with the NWMO on this tremendous project.

NWMO's commitments are guided by feedback from residents, Indigenous communities and the Township of Ignace. They are also committed to ongoing scientific study, including community studies and environmental monitoring. The \$26 B dollar project will now enter a 7-10 year regulatory and licensing process driven by NWMO and the Canadian Nuclear Safety Commission as well as other stakeholders.

Canada's plan only proceeded in an area with informed and willing hosts, where the municipality, First Nation and Métis communities, and others in the area are working together to implement it. The site selection process began with a broad program to provide information, answer questions and build awareness about the project. Awareness-building activities are designed to continue throughout the construction process.

As a first step, NWMO provided general information to those who requested it. They began assessment activities in an initial screening, only after individual communities formally expressed an interest in learning more.

In 2010, Ignace formally expressed interest in learning about the project and exploring its potential to host. The site selection process with the Township of Ignace emerged through a two-year dialogue. It reflects the ideas, experience and best advice of a broad cross-section of Canadians who shared their thoughts on what an open, transparent, fair and inclusive process for making this decision would include. It is built on a set of guiding principles and was developed within an ethical and social framework.

The site selection process was designed to ensure:

- *The selected site is safe and secure*
- *It has informed and willing hosts; and*
- *It meets the highest scientific, professional and ethical standards.*

When the process began, 22 communities in Canada voluntarily expressed interest in learning more about the project and exploring their potential to host it. NWMO gradually narrowed its focus to two potential sites through increasingly intensive social engagement and technical site evaluations.

The Township of Ignace hired its own Municipal Engagement Consultants who did a deep dive with its residents and stakeholders. The community was allowed an opportunity between April 26-30, 2024, to register and vote on their preference to stay engaged and continue as a willing host to the Deep Geological Repository being managed by the NWMO. The tabulation of those results and a presentation/recommendation to Council was managed by the Willingness Ad Hoc Committee, nine community residents and volunteers, who brought forward the community's wishes. Township Council has publicly stated that it would adhere to the Committee's recommendation on the continuance of this project for Ignace.

The Willingness Process was finally decided in July 2024, when an astounding %77.3 of the community voted in favour of continuing with the process.

NWMO made their historic and final decision to pick Ignace/Wabigoon Lake area as the first ever location of Canada's deep geological repository on November 28, 2024.

Council for the Township of Ignace also signed an historic potential host siting agreement with the NWMO on March 18, 2024. For more information on this agreement, please visit the Township website.

For more information on the willingness process, the agreement or the final NWMO decision, please visit the Township's Website: www.ignace.ca and click on DGR Project.

For questions about this recruitment package or the recruitment process, please contact:

Mr. Andrew Sprunt
Current Project Lead

or Aaron Gullins
Chief Administrative Officer

Jake Pastore
Outreach Lead

projectlead@ignace.ca

cao@ignace.ca

outreach@ignace.ca

1-613-639-9639 or leave message at 1-807-934-2202

Township of Ignace

34 Main Street (Hwy 17)

PO Box 248,

Ignace, ON P0T 1T0

Phone: 807-934-2202

Email: info@ignace.ca

Hours of Operation

Monday - Thursday - 9:00 a.m. - 4:30 p.m.

